F.No. 17060/251/2015DDU-GKY
Government of India
Ministry of Rural Development
Department of Rural Development
(Rural Skills Division)

New Delhi, Dated 4th May 2016

Notification no. 25/2016

Sub: Revision of cost norms for DDU-GKY projects-reg.

It is hereby stated that taking into consideration Ministry of Skill Development and Entrepreneurship (**MSDE**) notification on Common Norms for all Skill Development Schemes (**CNN**) implemented by Government of India vide Gazette Notification No. H-22011/2/2014-SDE-I, dated 15 July 2015 and decisions of Common Norms Committee (**CNC**) vide its meeting held on 11-12-2015 and 23-03-2016, the cost components of Deen Dayal Upadhyaya Grameen Kaushal Yojana (**DDU-GKY**) have been revised w.e.f 1.4.2016. The revised cost norms and DDU-GKY provisions (aligned with CNN) are given in **Annexure I** and **Annexure II**.

2.   It is further stated that:

(i)   All new project proposals under DDU-GKY (including Roshni and Himayat projects) shall be submitted online as per revised cost norms only.

(ii)   Where project proposals under DDU-GKY (including Roshni and Himayat projects) have been submitted online, applicants shall be allowed a one-time opportunity to revise the proposals as per revised cost norms at online project revision module available at http://ddugky.gov.in without any additional application fee. Applicants are advised to complete this by 21st May 2016. No modifications shall be allowed after 21st May 2016, and applicants may file a fresh project application after depositing application fees.

(iii)   In case of ongoing DDU-GKY projects (including Himayat and Roshni), project cost revision shall be effective only for training batches which are underway on 1.4.2016 or commencing after 1.4.2016. Expenditure for all training batches which have completed training as on 31.3.2016 shall be accounted in terms of pre-revised DDU-GKY cost norms. The following process shall be used for revision of project costs for ongoing DDU-GKY projects (both YP and AP state projects):

(a)   Identification of total number of candidates in training batches in on-going DDU-GKY projects in which training has been completed by 31st March 2016 (for this purpose MRIGS data or the 'S' Series datasheet shall be used). Every PIA with an ongoing project shall enter training batch completion details (as on 31.3.2016), and project cost as per revised cost norms in the online application by 21st May 2016 (**no extension in dates shall be allowed for applying for revision of project costs, and**

1

funding for training batches shall not be allowed after 1.4.2016 in case project costs have not been revised).

(b) Average cost of training of per candidate for completed batches to be determined. The basis for calculating average cost shall be the total cost of project (pre-revised) as mentioned in project sanction order. An example is given in **Annexure III.**

(c) Based on the average cost determined, total allowable expenditure for completed training batches shall be determined.

(d) The total allowable expenditure for completed training batches shall be deducted from the total project cost sanctioned to a PIA.

(e) The residual project cost shall be the ceiling for revision of project target allowed (in number of candidates) as per revised DDU-GKY cost norms. All project targets shall be right-sized as per the residual project cost in terms of revised cost norms.

(f) The revision application filed by PIAs shall be verified by respective CTSAs for YP States or SRLMs for AP states and placed before Project Sanctioning Authority for issue of revised sanctions.

(g) Project sanctioning authority shall issue a revised sanction order.

Note: MoRD shall provide an online module for revision of on-going projects at http://ddugky.gov.in. Revision of projects shall be entertained only through this module.

(iv) After revision of project cost, concerned SRLM/SSM shall revise the total cost of Action Plan on the basis of revised DDU-GKY cost norms and submit the revised costs to MoRD for approval by 31st May 2016.

3. It is also stated that henceforth a DDU-GKY project (including Roshni and Himayat) shall be sanctioned for a minimum tenure of 3 years. Accordingly, in all ongoing projects whose tenure is less than 3 years, PIA concerned shall be given a one-time opportunity till 21st May 2016 to revise the tenure of the project along with consequent changes in Prospective Project Work Schedule (PPWS) for the remaining tenure of the project. Any PIA who is interested to revise the project tenure may indicate the same while filing revision application for the project (as at sl. 2(iii)(a) above).

4. This notification shall suitably replace provision of DDU-GKY Guidelines where relevant. The notification is issued in terms of approval of Empowered Committee of NRLM. The order comes into effect from 1.4.2016.

(Anil Subramaniam)
Deputy Secretary to Government of India
Tel: 23743625

To

1. Secretary (Rural Development) all State Governments/UTs
2. All SRLMs/ State Nodal Skills Mission

3. Project Director, DDU-GKY, NIRD, Hyderabad
4. Vice President, DDU-GKY, NABCONS, New Delhi
5. All PIAs implementing DDUGKY or submitted online applications

(Anil Subramaniam)
Deputy Secretary to Government of India

Copy to

1. PPS to Secretary (RD)
2. PPS to AS (RD)
3. PPS to AS & FA, MoRD
4. Guard file
5. Sh.Rabindra Keshri for uploading the notification on DDU-GKY website
6. All officials in DDU-GKY

(Anil Subramaniam)
Deputy Secretary to Government of India

Revised cost norms for DDU-GKY project

(as aligned with Common Norms for Skill Development schemes)

Sl no	Cost component (per candidate)	Existing DDU-GKY cost	Revised DDU-GKY cost norms
1	Training cost	Per hour rates ranged from Rs.23.77 per hour (for 3 month course) to Rs.11.55 per hour (for a 12 months course). This did not favor long term courses.	(i) Category I – Rs.40.40 per hour (ii) Category II – Rs.34.65 per hour (iii) CategoryIII – Rs.28.80 per hour **Note:** a) Rates specified in Schedule II of CNN and as enhanced in terms of orders of CNC in MSDE from time-to-time. b) All PIAs shall be required to **provide PC Tablet** and cost of live distance training within the above training cost itself. No separate costs allowed for PC Tablet and Live distance training. c) Courses need not be bound to 3,6,9, 12 months durations, and shall be allowed cost hour-wise.
2	Boarding & Lodging (for residential courses)	State Headquarters- Rs.166 per day District Headquarters- Rs.120 per day Other locations-Rs.75 per day	(i) 'X' category cities- Rs.300 per day (ii) 'Y' category cities-Rs.250 per day (iii) 'Z' category cities-Rs.200 per day (iv) Other places- Rs.175 per day (includes all Rural areas)

SI no	Cost component (per candidate)	Existing DDU-GKY cost	Revised DDU-GKY cost norms
3	Food and To & Fro charges (for non-residential courses)	Rs.100 per day	No change. Rs.100 per day.
4	Post placement support	(i) For placement within district of domicile- Rs.1000 for 2 months (ii) For placement within state of domicile- Rs.1000 for 3 months (iii) For placement outside state of domicile- Rs.1000 for 6 months	No change. (i) For placement within district of domicile-Rs.1000 for 2 months (ii) For placement within state of domicile-Rs.1000 for 3 months (iii) For placement outside state of domicile-Rs.1000 for 6 months **Note**: In case of Himayat projects, existing norms as per Himayat guidelines will continue to apply as below (i)For 3 months training, Rs.2000 per month for 6 months (ii) For 6 or 9 months training, Rs.1000 per month for 2 months
5	Cost of uniforms	In case of courses of 3 months & 6 months- Rs.1000	No change. (i) In case of courses with duration upto or equal to 6 months (i.e. less

Sl no	Cost component (per candidate)	Existing DDU-GKY cost	Revised DDU-GKY cost norms
		In case of courses of 9 months & 12 months or more-Rs.2000	than or equal to 1152 hours)- Rs.1000 (ii) In case of courses with duration more than 6 months (equal to or greater than 1153 hours) -Rs.2000
6	Assessment & Certification charges (payable to PIA)	No separate cost provided in DDU-GKY.	Rs.1500 per candidate, or actual cost whichever is less.
7	Incentives for placements of more than 70%.	No separate cost provided in DDU-GKY.	(i) Rs.3000 per candidate for every unit placed above 70% till 85% of placement target for the project. (ii) Rs.5000 per candidate for every unit placed above 85% of placement target for the project. **Note**: (a) Minimum placement allowed for claiming full cost of project is 70% of total trained candidates. (b) In case total placements of candidates is between 50%-70% of total trained candidates, then the project cost allowed shall be pro-rated to the placement achieved, and full cost shall not be allowed. (c) In case placement is less than 50% of the total trained candidates, project shall be terminated immediately and pro-rata payments for candidates placed shall only be allowed.

Sl no	Cost component (per candidate)	Existing DDU-GKY cost	Revised DDU-GKY cost norms
8	Special Area allowance (Special areas include North Eastern States, Jammu & Kashmir, Himachal Pradesh, Uttarakhand, Andaman & Nicobar Islands, Lakshadweep and districts affected by Left Wing Extremism (LWE) as identified by the M/O Home Affairs for the Integrated Action Plan)	No separate cost provided in DDU-GKY.	Additional 10% of Base Training cost (at sl no 1 above in the table) shall be allowed in case Training center is located in special areas. **Note**: Special areas are as follows: (i) North-Eastern States (Assam, Arunachal Pradesh, Meghalaya, Manipur, Mizoram, Nagaland, Sikkim and Tripura). (ii) Jammu & Kashmir (Himayat projects), (iii) Himachal Pradesh (iv) Uttarakhand, (v) Andaman & Nicobar Islands, (vi) Lakshadweep (vii) districts affected by Left Wing Extremism (LWE) as identified by M/o Home Affairs for Integrated Action Plan
9	One-time travel cost	Rs.4500 per candidate, subject to actual.	No change. Rs.4500 per candidate, or actuals cost whichever is less.
10.	Retention support	Rs 3000 per candidate payable to a PIA for every candidate continuing in a job for 12 months.	Rs 3000 for every candidate continuing in a job for 12 months. **Note:** Out of Retention Support cost, 1/3rd of the Support cost shall be shared by PIA with the Candidate

Sl no	Cost component (per candidate)	Existing DDU-GKY cost	Revised DDU-GKY cost norms
			ie. Rs.1000 shall be paid to candidates and Rs.2000 shall be retained by the PIA.
11.	Career Progression support	Rs.5000 per candidate payable to a PIA for every candidate achieving a salary of Rs 15000 per month or more within one year of placement	Rs.5000 per candidate for every candidate achieving a salary of Rs 15000 per month or more within one year of placement. **Note:** Out of Career Progression Support cost, 1/3rd of the support cost shall be shared by PIA with the Candidate ie. Rs.1333 shall be paid to candidates and Rs.3667 shall be retained by the PIA.
12	Foreign placement support	Rs.10000 per candidate	No change. Rs.10000 per candidate.
13	Mobile tracking support cost.	No separate cost provided in DDU-GKY.	Rs. 50 mobile top-up per candidate for 12 months. **Note:** (a) Payment shall be made to a candidate when employment status of the candidate along with salary and bank account details are shared with designated mobile service provider. (b) All candidates under DDU-GKY who are being tracked from 1st April 2016 are eligible to avail this support.

Revised provisions in DDU-GKY Guidelines

(as aligned with Common Norms for Skill Development schemes)

Sl.No	Provision	Existing DDU-GKY provision	CNN Compliant DDU-GKY provision
1	Minimum assured Placement in a project	Section 3.2.2.3 of the DDU-GKY Guidelines provide for a minimum 75% placement of trained candidates.	Section 3.2.2.3 of the DDU-GKY Guidelines shall be read as below "...a minimum of **70%** placement of trained candidates in its projects..."
2	Monitoring & Evaluation	No such provision	A new para shall be added under section 7.2 of DDU-GKY Guidelines as below: *"All candidates trained shall be tracked for a period of one year by a PIA on its MIS and data sent to MoRD MIS".*
3	Refundable security deposit chargeable to all candidates	No such provision	A new provision shall be added in DDU-GKY Guidelines in section 3.2.2.13 as below: *"To ensure that candidates selected for the training programmes are undertaking the training with seriousness, and also to reduce the drop-out rates during the course of training, a PIA may charge a refundable security deposit of Rs. 250 per candidate from candidates selected for a training batch. The security deposit may be collected only at the time of commencement of a training batch. This security deposit shall be refunded to every candidate who completes the training programme and is successfully certified. PIA shall be required to submit a proof of refund of security deposit from the respective candidate while submitting claims for release of 3rd installment. The security deposit would be applicable only*

SI.No	Provision	Existing DDU-GKY provision	CNN Compliant DDU-GKY provision
			in training batches which have commenced after 1st April 2016. This would be applicable to Roshni projects".
4	Termination of Project	No such provision	A new section shall be added in DDU-GKY Guidelines in section 3.2.2 as below *"3.2.2.16. Action for poor performance by a PIA in a project:* *A PIA shall be asked to discontinue the training in a project and will be paid only on pro rata basis for placements, if the outcome achievement over the period of one year in case of fresh entrants (14 months in case of re-skilling and up-skilling courses), is unsatisfactory as defined under:* *a. 49% and below placement of those who have been trained within three months of completion of training in case of fresh entrants,* *b. 49% and below number of trained candidates with increase of at least 3% in remuneration within 14 months in case of re-skilling and up-skilling.* *MoRD (in case of a project in a YP State) and SRLM/ State Nodal Skills Mission (in case of a project in an Action Plan State) may, after careful consideration of all related factors with respect to performance of a PIA, take decision to terminate the project.* *Further, in such cases, MoRD may de-register the PIA from implementation of*

Sl.No	Provision	Existing DDU-GKY provision	CNN Compliant DDU-GKY provision
			the Scheme/Project for a period of one year. Such a PIA may re-apply for online registration to MoRD after the one year period is completed from the date of notification of de-registration by MoRD".

An Illustration for calculation of residual project cost for Sanctioned Projects under DDU-GKY after taking into cost of training completed before 31-3-2016

A	Total Sanctioned Target for the project	1000
B	Total Cost Sanctioned for the Project	Rs.5,00,00,000
C	Average project cost per candidate sanctioned	Rs.50,000
D	Total candidates Trained till 31-3-2016	100
E	Total Project cost for candidates trained based on average cost per candidate	Rs.50,00,000 (C) X (D)
F	Remaining Project cost available for calculating the residual targets on the basis of revised DDU-GKY costs	Rs.4,50,00,000 (B) – (E)