

SF 10.3G: NOTICE OF CLOSURE OF PENALTY PROCEEDINGS

<To be printed on MoRD/ SRLM letterhead>

NOTICE OF CLOSURE OF PENALTY PROCEEDINGS

To
[Name of the Authorised signatory of the PIA]
[Designation of the Authorised signatory of the PIA]
[Name of PIA]
[Address]

Date:
File No:

Project Details

Sanction Order (s) No¹:
Sanction Order Date:
Project Commencement Date:
State (s) of Operation:

Ref: Request for Closure of Penalty Proceedings No.: [Request for Closure of Penalty Proceedings No.] dated [Date of Request for Closure of Penalty Proceedings]

1. This is with reference to your request for closure of the penalty proceedings initiated against your organisation on the basis of which a penalty was imposed vide Notice of Imposition of Penalty dated [Date of issue of Notice of Imposition of Penalty] and which was confirmed/modified in appeal as per Decision on Appeal against Penalty [Decision on Appeal against penalty No. and date]².
2. In view of your compliance with the said Notice/ decision of the Appellate Authority³, you are hereby informed that the penalty proceedings initiated as above are now closed. However, the default(s) will be recorded and counted at the time of performance assessments.
3. You are hereby advised to comply fully in future with all the norms for project implementation specified in the Standard Operating Procedures of the Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY). Any further default will be viewed seriously and liable for penal action.

[Signature & Seal of Authorized Signatory]

< MoRD/ SRLM>

Address and Email ID

¹ Mention latest/revised copy of Sanction Order

² Strike out which is not relevant

³ Strike out which is not relevant

STANDARD FORM OF SOP

CC: (if issuing authority is MoRD)

1. Chief Executive Officer & Project Head
2. CTSA
3. SRLM

CC: (if issuing authority is SRLM)

1. Chief Executive Officer & Project Head
2. CTSA
3. Joint Secretary (Skills)