

SI 8.10D: Items to be verified during Monthly Verification

1. Sanction Order issued to PIA and MoU executed
2. Statement of Project Account
3. Relevant Ledgers maintained by PIA
4. Relevant Vouchers maintained by PIA
5. Geo tagged time stamped UIDAI linked biometric or manual attendance of candidates
6. Payment of entitlements due to candidates.
7. Actual payment of entitlements to candidates.
8. Expenditure on boarding and lodging facilities provided to candidates in case of residential facilities.
9. Cash and Bank book
10. Copy of account payee cheques/DD for payments made through cheques/DD
11. Bank reconciliation statement
12. Appointment letter and/or Contract of employment of trainers/master trainers and salary slips
13. Appointment letter and/or Contract of employment of Q team members and salary slips
14. Any other documents as required during audit.