

SF 8.3A: Request letter for change of Project Account

(To be printed in PIA letter head)

To

The CEO/COO/PD/GM of SRLM for APS and CTSA for YPS

<Address>

Sir/Madam,

Letter no.

Date:

Sub: Request for change of Project Account

Reference: Project Sanction No: _____.

I request you to change the project account for the above mentioned sanctioned Project as per details below.

Old Project Account

- a. Project Account Name:
- b. Bank and Branch Details:
- c. Account Number:

New Project Account

- a. Project Account Name:
- b. Bank and Branch Details:
- c. Account Number:

2. I hereby enclose cancelled cheque no _____ for the new account.

3. I also hereby declare that,

- a. The complete project fund lying in the project account would be transferred to the new bank account on receipt of notification on mapping of the new project bank account by SRLM for APS/CTSA for YPS and within the timeline prescribed under 8.3.1.2(4)

Enclosures: SF 3.2A along with a cancelled cheque of the new project account

Yours faithfully

(Signature of authorised signatory with seal)

(Name and designation of authorised person)