

SF 8.11D: Final evaluation letter of SRLM/CTSA for Consolidated Utilization Certificate (for complete project period) submitted by PIA

To
The Project Head
_____ (PIA)
(Address)

Letter No.

Date:

Dear Mr/Ms./Mrs _____

Sub: Final evaluation of Consolidated Utilization Certificate - <from date> to <to date> for the project _____

Ref: 1) Utilization Certificate submitted for the Financial Year <financial year> for the project _____, vide this office letter no. _____ dated _____

2) Interim evaluation letter of Utilization Certificate for the Financial Year <Financial year> for the project _____, vide this office letter no. _____ dated _____¹

3) Compliance report submitted by you vide your letter no. _____ dated _____²

This is to inform that, the Utilization Certificate has been reviewed by us and the same is found to be in order³.

or

This is to inform that, the Utilization Certificate has been reviewed by us and the following are not complied with.

-
-

¹ Strike out if not applicable or repeat in case of multiple instances

² Strike out if not applicable or repeat in case of multiple instances

³ Strike out if not applicable

Since you have failed to comply within a stipulated time, an intimation is being sent to MoRD to initiate necessary action as per SOP⁴.

(Signature & Seal of Authorized Signatory)

SRLM/CTSA

⁴Strike out if not applicable