

SF 8.11B: Interim Evaluation letter of SRLM/CTSA for Consolidated Utilization Certificate (for complete project period) submitted by PIA¹

To
The Project Head
_____ (PIA)
(Address)

Letter No.

Date:

Dear Mr/Ms./Mrs _____

Sub: Interim evaluation of consolidated Utilization Certificate for the period - <from date>
to <to date> for the project _____

This is to inform that, we have conducted a cross verification/review of the Utilization Certificate submitted by you in the format prescribed in SF 8.11E. Based on verification/review, the following remarks have been observed:

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You are requested to take necessary action to address the remarks mentioned above and remarks observed by Annual Auditor in Utilization Certificate and submit compliance to the undersigned at the earliest.

(Signature & Seal of Authorized Signatory)

SRLM/CTSA

¹ If there are multiple instances of evaluation reports for a given month's observations, the report should be numbered as 1/month/year, 2/month/year, 3/month/year and so on.