SF 7.1D: Joint salary certificate issued by the employer and the candidate in organizations where salary slip is not issued

(Letter head of the employer)

Certificate for monthly salary

To

....
....
....

(Mention name of the candidate and address)

This is certify that Sri/Ms _____(Name of the candidate) is employed with _____ (Name of the employer) from _____ (date of employment).

The breakup of salary for _____ (month) is as follows:

Number of days worked

Total no. of calendar days	Total no. of calendar days worked	No. of calendar days was not paid (absent or leave without pay)

Salary details:

Sl.No	Details	Amount in ₹
1	Basic	
2	Other Allowance	

Sl.No	Details	Amount in ₹
3	Total deductions from salary	
4	Net take home pay	
5	Statutory payments made by the employer	
6	Perquisites given and their value	
7	Total cost to company (CTC)	

Bank account number and branch details of the candidate's bank account, if it is different from the account already furnished.

The information given above is true to the best of my knowledge

Yours sincerely

(Name, designation and stamp, if any of the employer)

Candidates confirmation statement

- The information given above is correct.

  Or

- The following information is incorrect:
  - ○
  - ○

Strike out one of the item.

Yours sincerely

(Name of the candidate)