SF 6.3A1: Batch details

Will the training be conducted in more than 1 training centre ? Yes/ No

If yes, give the address of all training centres

Note: The Activity-cum-Lesson planner should clearly indicate the plan of training.

Nature of Training	< Full time/ Part time/ Week-ends>	Class Duration per day (hr:min)	
Batch Start Date (DD/MM/YYYY)		Expected Batch end Date (DD/MM/YYYY)	

Maximum permissible Batch Size:

Will the batch be run in two shifts? Yes/ No

Start Time (hr:min): End Time (hr:min):

(Maintain timings for both the shifts, if applicable)

Will OJT be given? Yes/ No
If Yes,

Expected OJT start date:

No. of OJT days:

Will the batch be split for training at the same Training Centre? Yes/ No
If Yes,
Section A- No of Candidates:
Section B- No of Candidates:
Activity cum Lesson planner for each section
If No,
Activity-cum-Lesson planner for the batch

Theory Classroom No.		IT lab No.	
Practical lab No.		Theory cum	

		Practical Lab No.	
Theory cum IT Lab No.		IT cum Practical Lab No.	

Trainers

Trainer Skill set	Name of Trainer	Nature of trainer	Type of Engagement
		<Primary/ Secondary>	<Full time/ Part time>

Note: Any changes to above should be made as per processes prescribed in the SOP. In case of minor changes like change in classroom etc. where no process is prescribed in SOP, PIA should preferably inform one day before the change.