

## SF 6.2A2: Outline of areas to be covered during counselling

A brief and an indicative outline for counselling of candidates is indicated below for guidance. Using the broad outline given below a PIA has full freedom to develop counselling strategies such that a candidate gets a realistic picture of the profession he is planning to join. PIAs are requested to desist from providing an overtly rosy picture to avoid disillusionment later.

- i. Brief about the industry
- ii. Roles and responsibilities to be handled at the different stages of the tenure of job
- iii. Entry level in the industry after completion of training
- iv. SWOT analysis of industry
- v. Major employers in the industry
- vi. Employers having tie-ups with PIA
- vii. Location wise presence of the industry
- viii. Salary range (break-up in details)
- ix. Facilities available with the employers
- x. Average number of hours of duty per day and whether the job involves work in different shifts
- xi. Usually permitted list of holidays
- xii. Arrangement of food, transport and accommodation at job site
- xiii. Risk factors
- xiv. Level to be achieved to join the industry
- xv. Career development opportunity

### Tools for Counselling

- i. Meeting with Alumni
- ii. Trade specific video
- iii. Interaction from industry expert