

## SF 8.10I: Final evaluation letter of SRLM/CTSA for Annual Utilization Certificate submitted by PIA

To  
The Project Head  
\_\_\_\_\_ (PIA)  
(Address)

Letter No.

Date:

Dear Mr/Ms./Mrs \_\_\_\_\_

Sub: Final evaluation of Annual Utilization Certificate for the Financial Year <financial year> for the project \_\_\_\_\_

Ref: 1) Annual Utilization Certificate submitted for the Financial Year <financial year> for the project \_\_\_\_\_, vide this office letter no. \_\_\_\_\_ dated \_\_\_\_\_

2) Interim evaluation letter of Annual Utilization Certificate for the Financial Year <Financial year> for the project \_\_\_\_\_, vide this office letter no. \_\_\_\_\_ dated \_\_\_\_\_<sup>1</sup>

3) Compliance report submitted by you vide your letter no. \_\_\_\_\_ dated \_\_\_\_\_<sup>2</sup>

This is to inform that, the Annual Utilization Certificate has been reviewed by us and the same is found to be in order<sup>3</sup>.

or

This is to inform that, the Annual Utilization Certificate has been reviewed by us and the following are not complied with.

- .....

<sup>1</sup> Strike out if not applicable or repeat in case of multiple instances

<sup>2</sup> Strike out if not applicable or repeat in case of multiple instances

<sup>3</sup> Strike out if not applicable

- .....

Since you have failed to comply within a stipulated time, an intimation is being sent to MoRD to initiate necessary action as per SOP<sup>4</sup>.

(Signature & Seal of Authorized Signatory)

SRLM/CTSA

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<sup>4</sup>Strike out if not applicable