

SF 5.1S: Bare minimum items to be ensured to start training pending CTSA/ SRLM due diligence visit

1. PIAs are permitted to start training if CTSA/SRLM team member does not visit a training center for due diligence 10 days after PIA Q team approved due diligence is shared with CTSA/SRLM.
2. While this is an enabling clause to reduce uncertainty to a PIA, it must be pointed out that a PIA should start the training with utmost responsibility after ensuring that the centre fulfills all the due diligence criteria.
3. However, PIA has to ensure a complete compliance of the following minimum training quality parameters before the training is started:
 - a. Availability of trainers for all domains, IT, English, Soft skills (Proofs: Offer letters and Joining report at the centre)
 - b. Availability of Training learning material (TLM) for all domains and non-domain subjects
 - c. Availability of domain lab with prescribed equipment (as per relevant certifying body)
 - d. Availability of IT lab with prescribed equipment
 - e. Installation and working of Biometric devices as per specifications
 - f. Installation and working of CCTV cameras as per specifications
4. If a training centre fulfills the above criteria but does not meet the other due diligence criteria then the PIA will be permitted to complete the training for that batch. Next batches will be permitted only after due diligence is approved by CTSA/SRLM.
If all of the bare minimum items prescribed above are not met than training will be stopped forthwith and a PIA will be taken up for default.