

SF 5.1L2: Summary of the feedback given by the candidates in SF 5.1L1: On completion of training programme

Name of Training Program: _____

Name of the PIA: _____

Name of training centre: _____

Name (No.) of project: _____

Course name: _____

Duration of Course: From _____ to _____

Batch strength: _____

Sl. No.	Question	Appraisal (i)	No. of Candidates (ii)	Marks scored (iii=i*ii)
1.	How good was the knowledge of the trainers?	5		
		4		
		3		
		2		
		1		
2.	Were the trainers attentive?	5		
		4		
		3		
		2		
		1		
3.	To what extent has your understanding of the subject improved or increased as a result of the programme?	5		
		4		
		3		

STANDARD FORM OF SOP

Sl. No.	Question	Appraisal (i)	No. of Candidates (ii)	Marks scored (iii=i*ii)
		2		
		1		
4.	To what extent have you developed your soft skills, through the course?	5		
		4		
		3		
		2		
		1		
5.	To what extent have you developed your English skills through the course?	5		
		4		
		3		
		2		
		1		
6.	To what extent have you developed your computer skills through the course?	5		
		4		
		3		
		2		
		1		
7.	Was the course material useful during the training?	5		
		4		
		3		
		2		
		1		
8.	Were the entitlements provided to you on time?	5		

STANDARD FORM OF SOP

Sl. No.	Question	Appraisal (i)	No. of Candidates (ii)	Marks scored (iii=i*ii)
		4		
		3		
		2		
		1		
9.	How effective were the practical activities?	5		
		4		
		3		
		2		
		1		
10.	Where the training instructions easy to follow?	5		
		4		
		3		
		2		
		1		
11.	How do you rate the training programme?	5		
		4		
		3		
		2		
		1		
12.	How were the living facilities?	5		
		4		
		3		
		2		

STANDARD FORM OF SOP

Sl. No.	Question	Appraisal (i)	No. of Candidates (ii)	Marks scored (iii=i*ii)
		1		
13.	How was the food?	5		
		4		
		3		
		2		
		1		
Total Marks scored (iv)				
Maximum marks in residential centre (v= batch strength*13*5)				
<u>OR</u> Maximum marks in non-residential centre (v= batch strength*11*5)				
Percentage in residential centre (vi= iv*100/v)				
Comments and suggestions made to improve the programme				

Signature of the Training Centre in charge

With stamp