STANDARD FORM OF SOP



SF 5.1C2: Welcome kit to trainees

Welcome kit should comprise of following

- Needs to be distributed within 2 days of batch freezing date
- Jute bag/cloth bag which should have TLM (Teaching and learning material) for domain and non-domain subjects (Material for Domain and Non Domain subjects should be bilingual in vernacular and English preferably in diglot format.), stationery including writing note books, practical tool kit if applicable, etc.
- Background of DDU-GKY
- Do's and Don'ts for Candidates and their entitlements
- Information regarding the trade and training plan
- Uniform for candidates

Contact details of Training centre in charge, trainers, mobilizer and